

JOINT LOCAL HEALTH & SAFETY COMMITTEE #78



CEP CO-CHAIR: Steve Cole
BELL CO-CHAIR: Norm Chong

ATTENDEES:

MANAGEMENT

Norm Chong
Rob Berry

CEP

Steve Cole
Grant Wingfelder
Paul Woodhouse
Marv Smith

Secretary: John Mitchell

Guests:

MEETING DATE: June 15th 2011 @ Lin Well C.O. @ 12:00 p.m.

ITEM 90-17-01 976 or 976A PROBLEMS

BACKGROUND: This item is for any problems related to the flow of information concerning accident reports and their investigations. A disabling injury could be lost time but each of the 976's must be reviewed on a case by case basis.

ACTION TAKEN: There are new instructions on the H/R website for the B.C 976, 976 relapse or escalation, 976 A, 976 B hazardous occurrence forms. All reported the 976 and 976A forms for 2004 have been reviewed and completed. The current 976's for 2005 are waiting to be signed off.

FUTURE ACTION: It has been identified that the Functional Ability Forms that are retrieved

from the Intranet are not the complete version that is required. Dave Hyatt is prime to order and share the Functional Abilities Form in its fanfold format. Steve Cole reported that we are currently up to date on 976's/976A's for 2006. We currently have several 976's in the Hamilton/Burlington area and 1 in the St. Kits/Niagara Falls area. The binders will continue to be updated as required. There are still several 976's outstanding at this time. Still Ongoing.

OPEN

ITEM 92-12-74 EOP

BACKGROUND: With the closure of work centers and the consolidation of various workgroups it has become more important to see to it that the remaining buildings are up to EOP standards.

ACTION TAKEN: Oct 6th EOP inspection at 475 Eastchester. A new fire plan and drill will be implemented at 20 Hunter in the New Year. Both EOP and Insurance have inspected 20 Hunter. Norm Chung reported that the EOP committee at 20 Hunter will investigate deficiencies which were identified during and after the buildings fire alarm went off on Nov. 13th. Test completed on Dec. 14th at 10:00 a.m. & 6:00 p.m. to identify to building occupants the difference between the slow tone and fast tone. The fire alarm at 63 King was set off by a defective toaster. The fire alarm will be tested at 160 Bay St. in the New Year. A fire drill was conducted at 475 Eastchester on Sept. 14th. EOP inspections are currently under review at the corporate level. Deficiencies at Eastchester are being looked at. This committee will be focusing on designated manhole inspections in 2011. Fire drills will be conducted at 20 Hunter and 160 Bay St in Hamilton & 63 King in St. Catherines over the next several weeks. The King St. fire drill has been conducted.

FUTURE ACTION: Norm reported that the signage in the CO's needs to be up dated on whom the BEC and Deputy BEC are. Nexacor will give another course on how to use the alarm panel at 20 Hunter St.

OPEN

ITEM 97-07-239 9911'S

BACKGROUND: The new fax number has been installed by Bell and is as follows, 905-680-2382. this number should be used for all 9911's. Anyone on BELVM2 may have trouble signing off 9911s. Chris says they need to hit PF12 on the main screen to refresh, the screen goes blank, type GUIDE 9911, hit ENTER, then sign off 9911.

ACTION TAKEN: Grant and Martin met with Stacy Aimola to get some training and to clear backlog of 9911s on Wednesday Sept 23rd. They were able to clear many 9911 up. Both Grant and Martin will do that going forward. It appears that engineering is causing the blockage for 9911's

FUTURE ACTION: being completed. This committee will make a referral to CSHC committee. Stacy & Doug spoke to the roadblocks we currently face with the 9911 process and the things that are currently being done to resolve any issues and move the 9911 process forward. Inspection of manholes thru the 9911 process is being completed. This committee is investigating the legitimacy of a 9911 issued by a 3rd party contractor. Marv Smith and Grant Wingfelder will set up a meeting with Stacy to review 9911 training. The meeting with Stacey has been scheduled for May 26th. Marv and Grant met with Stacey and it was a very good meeting. They both learn much from Stacey knowledge of 9911. Stacey continues to help our committee in getting 9911 fixed and closed. Ongoing.

OPEN

ITEM 11-17-431 YEARLY INSPECTION OF DESIGNATED MANHOLES

BACKGROUND: Martin Peckham has suggested to this committee that a yearly inspection of designated manholes be conducted to identify such potential problems as corrosion, o-ring in place or missing and condition of ladder in the manhole.

ACTION TAKEN: This committee will look at inspecting these manholes and make any recommendations as needed. Grant and Marv will take the lead on this item. Grant contacted Stacey for a list of manholes. Grant and Marv will conduct inspections of the designated manholes when they receive the info. Stacey will bring a list of designated manholes to review with Grant and Marv.

FUTURE ACTION:

Both Marv and Grant have started these inspection which will be a slow process to complete.

OPEN

ITEM 01-19-432 COMMITTEE REVIEW

BACKGROUND: This committee will do an ongoing review of all 976''s 9911''s & 234's.

Ongoing.

OPEN

PARKED ITEMS

ITEM 97-05-04 MANHOLE AT PLAINS RD. AND BRANT

BACKGROUND: This manhole is in the Southwest corner of Plains and Brant, and has been power washed. Two technicians who entered the hole and spent only about 15 to 20 minutes inside exited the hole feeling nauseated and went home.

ACTION TAKEN: Expertech went in and had the hole power washed, they also had an air purifier/tester they tried to use. Our cable technicians also went into this hole to fix some air leaks, and had it power washed before working inside. A meeting was held on January 21st 2005 with Gary Lloyd, Jim Locke, managers from Bell and Expertech and also two consultants to look at solutions to the ongoing hazardous environmental conditions of this manhole. The consultants identified the problem as being “Bio-Slime” – a non-hazardous waste that is created when bacteria eats petroleum and causes an odour. A second vault is being looked at to be built to act as a buffer to the original manhole. In the event of an emergency and entry is necessary before long term solutions have been completed then a protocol has been established. The manhole will be power washed, double ventilated and a volunteer will be solicited, a Tyvek suit will be issued, a powered air purifying respirator used and a shower set up for personal hygiene. This item is ongoing and will continue to be monitored.

FUTURE ACTION: There money coming to rebuild this manhole. Steve reported that some testing is being done as per Doug Dutton and will continue to be monitored. Testing was done on this hole and we are waiting for the results. Mike Zante attended for the committee to oversee the testing. Once we have the results, the committee will release them. Testing results were found to be below standards. Groups are being canvassed to do the work in this manhole. They are trying to limit the amount of work needed to be done by moving pairs from one of the cables to a new cable and then powerwash the manhole with sunlight detergent and remove the rusted load coils. Steve Cole spoke with Doug Hotte and an agreement has been made to contact Steve before anyone goes into the manhole. An agreement has been set to identify the procedure to be followed when entering this manhole Ted Porter will be Steve’s backup. Steve has reconfirmed that the new notification process for entry into the manhole is working well. Chris Gill called Steve Cole to let the committee know a contractor would be going into the manhole. They would follow the protocol for entry to this manhole. This work will be done either May 2nd or 3rd. Steve attended this meeting to watch this work.

PARKED

ITEM 99-03-285 JOINT CO-CHAIRS MEETING

BACKGROUND: conducted if there are enough agenda items. Several items were discussed at our H&S meeting which could be introduced at the joint co-chairs meeting.

FUTURE ACTION: Norm Chong and Steve Cole will be attending a meeting on June 28th at

5099 Creekbank rd..

Open.

ITEM 00-09-313 SAFETY AWARENESS DAY

BACKGROUND: Safety Awareness Days to be conducted on a quarterly basis.

ACTION TAKEN: Participation is good in both areas. All the information sheets are collected and given to Steve Cole who will then summarise the information onto one master sheet. The planning for the next safety awareness day is still in the works. Dave Hyatt will follow up with Cathy Halliday to schedule the next joint safety awareness days. We are looking at no less than twice per year. A safety awareness day was conducted on May 10th at Eastchester in St. Catharines and 160 Bay St in Hamilton on May 16th. Safety awareness sheets were sent in on May 29th. Follow up with Tammy Edwards regarding possible fax problems.

FUTURE ACTION: Items from the safety awareness day will be coming soon. The next Safety Awareness Day at Eastchester in St. Catharines is June 23 and July 2 in Hamilton at 160 Bay St. All groups were covered in a manner suitable to their job function.

PARKED

ITEM 08-1-411 WICS

BACKGROUND: The concern with this item is whether or not a WIC is considered to be a confined space.

ACTION TAKEN: This committee will refer to corporate to re-access whether WIC's should be considered a confined space. This committee is still waiting for a report back from corporate. Steve Cole will call Doug Dutton for an update.

FUTURE ACTION: They never received the referral so committee will have to send again. Steve Cole has resent the referral and we are waiting for a response from corporate. Steve forwarded pictures and information on a WIC at 20 Place Rd. No new update at this time. On going

PARKED

ITEM 08-16-413 UPPER WENTWORTH C.O.

BACKGROUND: Problems have been reported with regards to heating and noise issues in this

office.

ACTION TAKEN: This committee will be looking further into this item to see if anything can be done to resolve this issue.

FUTURE ACTION: An In-Line duct fan will be installed to help circulate the air. A meeting took place to address this issue. Changes to the routing of the duct work will be made to help resolve the heating and noise issue. The duct has been placed and the noise issue has been addressed. There is still a heating issue which will continue to be looked at. Steve Cole will e-mail Glenn Bowerman for update. Steve will follow up with Norm Chong and Glen Bowerman because this item has gone long enough. Ongoing.

PARKED

ITEM 09-15-429: MSA ALTAIR UNIT

BACKGROUND: This is the new device being used to measure the oxygen levels in manholes or any other confined space. There have been reports that some of these units in the field have been found to be defective.

ACTION TAKEN: These concerns have been referred to MSA. Steve Cole reported that the training session conducted on Dec. 13th went well. Problems with some of the units were identified at the training session.

PARKED

CLOSED ITEMS:

SEASONAL ITEMS:

NEW ITEMS:

ITEM 02-16-433 1212 MAIN ST. C.O. (DUST AND DIRT PROBLEM)

BACKGROUND: This committee will get in touch with Glen Bowerman to look at having the duct work cleaned out and replace air filters if necessary. Black dirt has been found all through the building and it seems to cause breathing problems.

ACTION TAKEN: The ducts have been cleaned and filters replaced. The building will be cleaned from top to bottom. More to come when work is completed. Ongoing.

OPEN

ITEM 02-16-434 MANHOLE RING TUBE

BACKGROUND: It was brought to the attention of this committee that there may be a problem with the seal and the possibility that it is not air tight.

ACTION TAKEN: Steve Cole will refer this to Doug Dutton for review. Doug will be meeting with Al Cheney to look at this item and report back at a later date. Doug Dutton met with Al Cheney to look at this item but no results from the meeting have occurred. More to come on this item after the work is done. Ongoing.

FUTURE ACTION: A note from Doug

I met with Al and one of his co-workers and discussed a couple of issues with them. The first was the ring not seating properly which may be due to the tube bulging. I have given this issue to OTR for them to see if there is a quality issue that needs to be addressed. The second issue was related to the use of a ring adapter which Al did know was in existence. I forwarded a copy of the safety flash with the ordering info to Al.

I have not heard back from OTR on the tube issue yet but may get something next week at the CHSC meeting.

Doug

OPEN

ITEM 04-27-435 BUILDING INSPECTIONS

BACKGROUND: The committee needs to start this inspection soon

ACTION TAKEN: Arrangements have been made to start the work the first week of June. No dates picked yet but will try for July time frame.

OPEN

ITEM 04-27-436 WELLAND PARKING LOT

BACKGROUND: A 9911 has been submitted to deal with repairs needed to the parking lot.

ACTION TAKEN: Emergency funding to repave the parking has been made available. Norm to up date Glen on the repairs still needed.

ITEM 06-15-437- TICK PROBLEMS: The committee will make a referral to the CHSC committee on using a key chain that has a tool for removing ticks out of your skin. This time of the year we have many problems with tick in both locals. Therefore the committee thought this new tool would help all members in the Province and the cost is \$5.00 a key chain.

OPEN

INFORMATION ITEMS

- A. 9911 form Expertech, local agreements in place.
- B. Marty Peckham has brought up that, designated manhole's should be inspected annually and would like to know the process we will be following. Marv will cover the Hamilton/Burlington area and Grant will cover the St. Catherines/Niagara Falls area.**

Electronic Signature attached 2011-07-26



CO-CHAIR COMPANY



CO-CHAIR CEP